



CVDA MEETING MINUTES

Basic Information

Meeting Name: CVDA Board of Directors Meeting
Date of Meeting: November 3, 2024 **Time of Meeting:** 12:29 PM - 1:34 PM
Location: Murphy's Law Billiards & Sports Pub (6411 Chesterfield Meadows Dr, Chesterfield, VA 23832)
Meeting Chair: Chris Wicks

ORDER OF BUSINESS

1 Call to Order

The meeting was called to order by the Chair.

2 Roll Call

OFFICERS

<u>Title</u>	<u>Name</u>	<u>Present</u>	<u>Excused Absence</u>	<u>Unexcused Absence</u>	<u>Remarks</u>
President:	Chris Wicks	X			
Vice President:	Susan Linkous	X			
Secretary:	Paul Martin	X			
Treasurer:	Jennifer Wicks	X			
League Director:	Bobby White	X			

Also in attendance were members Amber Cole, Chris Lampman, and Samantha White

(NOTE: An agenda for the meeting was not prepared.)

3 Review of CVDA League Season

Chris Wicks called upon Bobby White to give a report on how the current season is going. Bobby reported that the season is going all right. He has had issues with matches where both tablets for singles pick the same set to play on DartConnect and he has had to make corrections. He recommended adding match numbers to the paper scoresheets. Bobby is able to keep the records straight. He has sent out multiple emails to the teams to instruct them but they still make mistakes. Otherwise things are okay.

4 Treasurer meeting with Accountant

Jenn Wicks stated that she had a productive meeting with account Dennis Burgess. He was to perform research to see just how the CVDA was to file its overdue taxes and doesn't think it will be an issue with the IRS. He is also going to assist in getting the nonprofit status for the new corporation. He said once we apply for the non-profit status we can start operating as a non-profit. He is not charging the CVDA for his services. He is semi-retired but still keeps up with changes in tax law. Paul Martin asked if it was mentioned to Dennis that we have been an entity that was no longer a corporation for the last 11 years or so and only refiled as a corporation last year. Jenn said he was informed of that. Paul also asked if Dennis was asked about how the bank accounts from the old entity were now transferred to the new corporation. Jenn stated that Dennis was still looking into that but did not think it was a big deal. Paul responded that it might be a big deal if IRS penalties were due on the old entity and the accounts were now jumbled. Susan added that she was told that we may be able to avoid all penalties and only file postcards with checkboxes for all of those past years. Paul questioned whether that would be allowed since the CVDA was not a corporation for the missing tax filings. Amber Cole added that since we still had a tax id number the IRS would honor it even if we were no longer a corporation. Chris Wicks stated that these questions would all be answered by the accountant.

5 Audit Report requested

Paul Martin stated that during the last membership meeting, it was stated that an audit had been performed on CVDA financial records. He asked if any records of that audit existed. Amber Cole answered that the audit had made no findings, but she would send the Board a report to add to the CVDA records.

6 CVDA Dart Classic Committee Report

Susan Linkous stated that the first Dart Classic Committee was held. There were proposals brought up that the Board needs to discuss and vote on regarding raising money. The first one has already been approved by the Board. Sam White has tickets for everybody to sell. The next proposal was regarding contacting Steve Oberti regarding Tee shirt sales for the Dart Classic. We would have to come up with a design for the tee shirts and possibly do a pre-order. Do we want to mess with that? In the past we have been stuck with leftover shirts. Paul Martin asked if we had any numbers regarding costs per shirt or a minimum number of pre-orders. Susan stated that it was not worth getting those if the board had not voted to pre-order shirts. Chris Wicks disagreed and stated that we shouldn't just be dealing with one person. There are lots of places that we could get shirts from. Amber suggested that we ask members for shirt designs to be approved by the board, and then we could get prices based on that. If we expect the cost to be over \$500 we are required to get multiple bids. Chris suggested that we should do more study to see what it will take to get tee shirts for the dart classic.

The Chair requests a motion

MOTION

A motion was proposed by Paul Martin to:

The CVDA Board approves seeking proposals for Tee Shirts for the Dart Classic.

Bobby White seconded the motion.

Recorded Vote

<u>Title</u>	<u>Name</u>	<u>Yay</u>	<u>No</u>	<u>Abstain</u>	<u>Conflict of Interest?</u>
President:	Chris Wicks			X	
Vice President:	Susan Linkous			X	
Secretary:	Paul Martin	X			
Treasurer:	Jennifer Wicks	X			
League Director:	Bobby White	X			

X Motion is Approved Motion is not approved

Chris Wicks stated that he would be responsible for seeking the proposals.

12 Retrieving Archives from Past Historian

Chris Wicks asked if anything had been done to retrieve the CVDA Archives from the past historian Terry Hackworth and give them to Amber Cole. It was stated that nothing had been done yet. Chris stated that he would talk with her to retrieve those records.

13 Ordering of new league forms

Chris Wicks stated that we need to order new league and sanctioning forms from Wilson Graphics. Paul Martin asked how much the forms cost. Susan Linkous stated that it was under \$500. Susan stated that she would reach out to Wilson Graphics to get the quote.

14 Preparation of Ballots for Board Election

Chris Wicks stated that the ballots will need to be prepared and brought to the season finals for the new Board election. Paul Martin stated that he could prepare the ballots. Susan Linkous stated that it may not be necessary as she heard that Keith Stewart was prepared to drop out of the race for President. That would leave no races in need of an election. We just need to get a letter from him.

15 Creation of a CVDA Singles League

Chris Wicks stated that he wanted to move forward with the creation of a singles league for the CVDA. It was his thought that the entire board was in favor of this. There was a general discussion for which nights of the week to play the matches. Paul Martin put forward the idea to create a Single's League Committee to put together everything needed to create the league. Susan said that she would nominate Paul to chair the committee and Paul said he would do so. There was some discussion for when this league would start. Susan suggested January 2025. Paul suggested next summer. It was discussed that this could bring additional members into the CVDA. Bobby suggested having a sponsor's meeting. Bobby agreed to contact DartConnect to see what the costs would be to run a single's league. Chris Wicks agreed to create the Committee and Paul Martin will chair it. No vote was taken.

The Chair requests a motion

16 Discussion of a Sponsor's and Tournament Director's Meeting

Chris Wicks stated that we need to set up a Sponsor and Tournament Director's Meeting. He asked for potential dates for the meeting. Paul Martin stated that it would be difficult to get everyone together during the holiday season. Bobby White suggested contacting all of the bar owners and seeing what dates they are available. Chris Wicks stated that he will reach out to the owners for their available dates. It was suggested having it at a neutral location.

16 Discussion of player statistics and division assignment

Chris Lampman brought up the new rules voted on at the last general membership meeting regarding assigning teams to gold if they meet certain statistics amongst their rosters. Susan responded to him that those rules must be voted upon by the membership and not just the board.

17 Discussion of league play during the week of July 4th

Susan Linkous asked whether or not their should be league matches scheduled for the week of July 4th which is a Friday in 2025. There was some general discussion and it was generally felt that it would be okay to schedule matches for that week and if some teams need to reschedule, they can do so.

18 Meeting Adjourned

The meeting was declared adjourned by Chris Wicks at 1:32 PM.

Meeting minutes prepared by Paul Martin, CVDA Secretary