

CVDA General Membership Meeting Minutes

Meeting Name: BOD Meeting **Date:** May21, 2011 **Time:** 2pm **Place:** Crossflites

Attendees: CVDA BOD

Facilitator: Susan Hollingsworth

Secretary/Recorder: Kristan Byers

<u>Agenda Item</u>	<u>Description</u>	<u>Resp. Party</u>	<u>Action/Discussions/Votes</u>
1.) Call to Order	Susan called meeting to order at 155 pm.	S. Hollingsworth	n/a
2.) Dart Classic Review	Susan Presented Invoice for breakdown of costs of concessions at the Dart Classic to be held June 10, 11, 12, 2011.	S. Hollingsworth Presenter BOD Reviewers.	Invoice covered in great detail. New items will be available this year in addition to regularly served items. Susan to discuss with concessions director at Kroger Center cost of 12 Oz Soda Cans at concession stands, along with possibility of purchasing from vending machines within hotel and the cost difference between the two. Review of hotel floor layout plan from map provided by Kroger Center. Discussion held as to stage placement and registration table location.
3.) TOC	Review of TOC committee suggestions provided to BOD	All	Discussion held as to outlines of suggestions. Decision made to send official letter to TOC committee chair to outline BOD decisions regarding suggestions made and decisions made by BOD Decisions Voted on by BOD 5000.00 Cap on TOC Payout KB No KD No WN No Supplement Excess to ADO funds to send qualified winners to ADO regionals. IE Player wins qualifier of 8 people; players earns 88.00 dollars toward the 110.00 fee, CVDA will supplement the difference of 22.00 KB Yes KD Yes WN Yes Excess Sanctioning Funds to be used to pay top 4 men and top 4 women entries into Dart Classic vs. the norm of only top 2 men and top 2 women pending funds through April of each year. KB Yes KD Yes WN Yes
4.) Treasurer Resignation	BOD received official letter of resignation from Treasurer at P.O. Box.	All	All BOD officers held discussion as to ideas for candidates for replacement until elections for 2012. Wayne to compile list of potential replacements from members list.

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			<p>To avoid replacement with a hasty decision remaining BOD officers Voted KD YES WN YES To appoint Kristan Byers Secretary as temporary Co-Signer of CVDA checks to aid in smooth running of CVDA until the time a replacement with adequate qualifications can be found and appointed.</p> <p>Audit Committee to meet May 23, 2011 at Steel Horse to review treasurer's report and all Treasurer correspondence received on May 14, 2011 from resigning treasurer given to Vice President Ken Davis.</p>
5.) BOD Duties	At Jan 29, 2011 BOD meeting decision was made that each BOD member needed to review/revise/update duties and responsibilities list by March 31, 2011.	All	Each member presented reviewed/revise/updated list of duties/responsibilities specific to their elected position. Each BOD member read all positions lists and made suggestions and comments. Changes were made accordingly. Changes to be made by individuals and returned to president so they can be posted to website for review for interested candidates in 2012 elections.
6.) Sealed Bids	Per Bylaws CVDA must received 3 sealed bids for any expenditure over 500.00.	S. Hollingsworth	Susan to gather information regarding potential suppliers for Trophies and Plaques to be used for Finals etc. Ken offered to assist with this process. Susan's Goal to have completed by August 2011.
6.)Adjourn	Meeting Adjourned at 305 pm	S. Hollingsworth	n/a